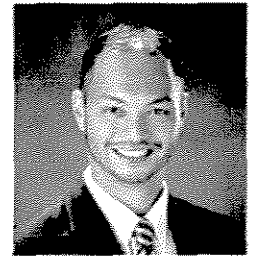




Senator Michael F.Q. San Nicolas

Chairman - Committee on Finance & Taxation,
General Government Operations, and Youth Development
I Mina'trentai Tres Na Liheslaturan Guåhan | 33rd Guam Legislature



May 3, 2016

The Honorable Judith T. Won Pat, Ed.D.
Speaker
I Mina'trentai Tres na Liheslaturan Guåhan
155 Hesler Place
Hagåtña, Guam 96910

Rory J. Respicio

VIA: The Honorable Rory J. Respicio
Chairman
Committee on Rules, Federal, Foreign & Micronesian Affairs,
Human & Natural Resources, Election Reform, and Capitol District

2016 MAY -3 PM 1:43
J. San Nicolas

RE: Committee Report on the Nomination of Christine W. Baleto

Dear Speaker Won Pat,

Håfa adai! Transmitted herewith is the Committee Report for the nomination of Christine W. Baleto to serve at the pleasure of *I Maga'Lahen Guåhan* as the Director of the Department of Administration.

Committee votes are as follows:

- 8 TO CONFIRM
- _____ TO NOT CONFIRM
- 3 TO REPORT OUT ONLY
- _____ TO ABSTAIN
- _____ TO PLACE IN INACTIVE FILE

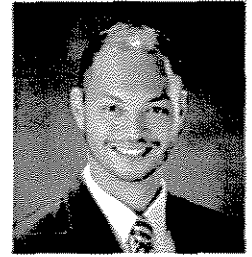
Respectfully,

Michael F.Q. San Nicolas
MICHAEL F.Q. SAN NICOLAS



Senator Michael F.Q. San Nicolas

Chairman - Committee on Finance & Taxation,
General Government Operations, and Youth Development
I Mina'trentai Tres Na Liheslaturan Guåhan | 33rd Guam Legislature



COMMITTEE REPORT

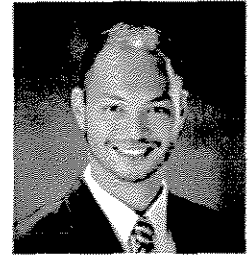
Nomination of **Christine W. Baleto**

To serve at the pleasure of *I Maga'Lahen Guåhan* as the
Director of the Department of Administration



Senator Michael F.Q. San Nicolas

Chairman - Committee on Finance & Taxation,
General Government Operations, and Youth Development
I Mina'trentai Tres Na Liheslaturan Guåhan | 33rd Guam Legislature



May 3, 2016

MEMORANDUM

TO: All Members
Committee on Finance & Taxation, General
Government Operations, and Youth Development

RE: **Committee Report on the Nomination of Christine W. Baleto**

Håfa adai! Transmitted herewith is the Committee Report on the nomination of Christine W. Baleto to serve at the pleasure of *I Maga'Lahen Guåhan* as the Director of the Department of Administration.

This report includes the following:

- Vote Sheet
- Committee Report Digest
- Copy of Appointment Letter to the Speaker
- Copy of Appointment Packet and Supporting Documents
- Public Hearing Sign-in Sheet
- Written Testimony
- Copy of COR Referral of Appointment
- Notices of Public Hearing
- Copy of the Public Hearing Agenda

Please take the appropriate action on the attached vote sheet. Your attention to this matter is greatly appreciated. Should you have any questions or concerns, please do not hesitate to contact my office.

Respectfully,

MICHAEL F.Q. SAN NICOLAS



Senator Michael F.Q. San Nicolas

Chairman - Committee on Finance & Taxation,
 General Government Operations, and Youth Development
I Mina'trentai Tres Na Liheslaturan Guåhan | 33rd Guam Legislature



COMMITTEE VOTE SHEET

Nomination of
Christine W. Baletto

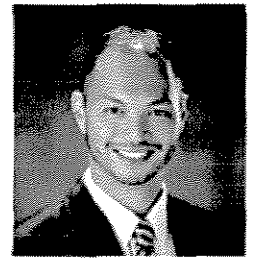
POSITION: Director, Department of Administration
LENGTH OF TERM: At the pleasure of *I Maga'Lahen Guåhan*

	SIGNATURE	TO CONFIRM	TO NOT CONFIRM	TO REPORT OUT ONLY	TO ABSTAIN	TO PLACE IN INACTIVE FILE
Senator Michael F.Q. San Nicolas Chairman				✓		
Senator Mary C. Torres Vice Chairman		5/2/16 5/3/16		✓		
Speaker Judith T. Won Pat, Ed.D. Member		✓				
Vice Speaker Benjamin J.F. Cruz Member		✓				
Senator Tina R. Muña Barnes Member		✓				
Senator Rory J. Respicio Member		5-3-16				
Senator Thomas C. Ada Member				✓		
Senator Dennis G. Rodriguez, Jr. Member		5/3/16				
Senator Frank B. Aguon, Jr. Member						
Senator Nerissa B. Underwood, Ph.D. Member		✓				
Senator James V. Espaldon Member		✓				



Senator Michael F.Q. San Nicolas

Chairman - Committee on Finance & Taxation,
General Government Operations, and Youth Development
I Mina'trentai Tres Na Liheslaturan Guåhan | 33rd Guam Legislature



COMMITTEE REPORT DIGEST

I. OVERVIEW

The nomination of Christine W. Baleto to serve as the Director of the Department of Administration was made by Governor Edward J.B. Calvo on February 26, 2016. The nomination package was received by the Office of Speaker Judith T. Won Pat, Ed.D., on February 29, 2016, and was subsequently referred by the Committee on Rules to the Committee on Finance & Taxation, General Government Operations, and Youth Development on March 2, 2016.

The Committee on Finance & Taxation, General Government Operations, and Youth Development held a confirmation hearing on April 28, 2016, in *I Liheslatura's* Public Hearing Room. Among the items on the agenda was the nomination of Mr. Schnabel. The hearing convened at 5:34 p.m. and was adjourned at 6:45 p.m.

Public Notice Requirements

Public Hearing notices were disseminated via electronic mail to all senators and all main media broadcasting outlets on April 21, 2016, and again on April 26, 2016. Notice was also posted on *I Liheslatura's* website beginning on April 21, 2016.

Senators Present

Senator Mary C. Torres, Committee Vice Chairperson
Speaker Judith T. Won Pat, Ed.D., Committee Member
Vice Speaker Benjamin J. Cruz, Committee Member
Senator Tina R. Muna-Barnes, Committee Member
Senator Rory J. Respicio, Committee Member
Senator Nerissa B. Underwood, Ph.D., Committee Member
Senator V. Anthony Ada
Senator Brant T. McCreadie
Senator Tommy A. Morrison

Oral Testimony

Christine Baleto, Nominee
Elizabeth Barrett-Anderson, Attorney General
Lisa Natividad
Tony Lamorena
Robert Underwood
Philip Flores
Joanne Brown
Kristina Blaz
Clifford Guzman

Written Testimony

Joseph Rivera
David John
Anita Arile
Bobby Shringi
Claudia Acfalle et al, General Services Agency
Kathrine Kakigi
Robert Underwood
Elizabeth Barrett-Anderson
Philip Flores

II. TESTIMONY & DISCUSSION

Senator Mary Torres, serving as presiding officer of the hearing, convened the hearing on the nomination of Christine Baleto. She yielded the floor to the first panel to present their testimony.

Attorney General Elizabeth Barrett-Anderson spoke in support of the nomination and provided written testimony (see attached). She described her relationship with Ms. Baleto whom, when serving as Executive Officer for Sanctuary Inc., she was able to work with in her capacity as Juvenile Drug Court Judge.

Dr. Lisa Natividad spoke in favor of the nomination. She described their working relationship serving at the helm of Sanctuary, Inc. and how they worked to improve the financial situation of the organization. She stated that the nominee would be a tremendous asset to the government of Guam. She encouraged the Legislature to support Ms. Baleto's nomination.

Former Senator Tony Lamorena testified in favor of the nomination. He spoke about her involvement in helping various community causes. He explained that the Department of Administration is essential to the operations of the government and that continuity is important. He asked the Legislature to support the nomination.

President Robert Underwood read a prepared statement in support of the nomination (see attached).

Philip Flores read a prepared statement in support of Ms. Baleto's nomination (see attached).

Former Senator Joanne Brown spoke in favor of the nomination. She mentioned her previous working relationship when Ms. Baleto served on the Port Authority of Guam board. She explained that the responsibilities of the Department of Administration are great and Ms. Baleto has demonstrated the ability and capability to lead the agency. She asked favorable consideration for the nomination.

Kristina Blaz thanked the nominee for her willingness to take the position and said she believed that the Ms. Baleto is more than capable of doing the job.

Senator Torres called the nominee forward to present her testimony.

Christine Baleto explained her initial impression serving in an acting capacity at the Department of Administration. She spoke about her experience in finance, accounting, financial reporting, budgeting, and organizational and personnel management. Ms. Baleto explained her reasons for wanting to serve in the government and thanked her department staff assisting her in learning more about the operations of the Department. She asked for favorable consideration of her nomination.

Senator Tony Ada praised the nominee for her character and her willingness to serve. He thanked Ms. Baletto for her hard work in the Department and expressed his support for her nomination.

Senator Brant McCreadie thanked the public for their attendance in support of Ms. Baletto. He stated that he wants to see the nominee excel in her position and expressed his support for her nomination.

Senator Nerissa Underwood stated the complexities of the job and thanked Ms. Baletto for her willingness to assume the job of Director. She asked about what some of the challenges facing the government are.

Ms. Baletto explained that there are challenges with the personnel department and improving the equipment and process to hire prospective employees. She stated that she is working with the Office of Technology to make the accounting system more efficient for the benefit of the entire government. Ms. Baletto mentioned that more training needs to be implemented to improve the procurement process. She praised each of the Department's employees for their hard work.

Senator Underwood reiterated the importance of the Department of Administration to the operations of the entire government of Guam. She also mentioned the importance of having a central database that can be used by the government and the general public to view the finances of the government.

Ms. Baletto stated that the Office of Technology is working on establishing a more efficient and convenient system.

Speaker Judith Won Pat stated that she is a relative of the nominee. She mentioned Ms. Baletto's initial experience in her acting capacity made her more knowledgeable about the role of the Department and made her a stronger nominee. Speaker Won Pat praised the nominee for her character, work ethic, education, and experience.

Senator Torres asked Ms. Baletto how she intends to maximize training and educational opportunities for government personnel.

Ms. Baletto stated that the Department is looking to fill critical positions. She mentioned that she wants to implement longevity training for certain positions so that the institutional knowledge is not lost as a result of staffing changes.

Senator Torres asked for a status update on the appeals resulting from the implementation of the Competitive Wage Act.

Ms. Baletto stated that the responses are almost finalized and are scheduled to be sent out by the end of May.

Senator Tommy Morrison thanked the individuals who provided testimony. He mentioned that he is pleased with the Office of Technology for working to expand the services available to the public. He expressed his support for the nomination.

Senator Rory Respicio spoke about his past working relationship with Ms. Baletto while he was serving at the Department of Youth Affairs and she at Sanctuary Inc. He spoke about the task ahead of leading the Department of Administration but expressed confidence in the nominee's ability to do the job. He indicated his support for Ms. Baletto's nomination.

Vice Speaker BJ Cruz spoke about his relationship with Ms. Baletto when he served as Chairman of the Board for Sanctuary Inc. while she was Executive Director. He spoke about the need to develop an easier database for sharing information with regards to government finances and praised the Department for looking into it. He expressed support for the nomination.

Senator Torres invited Clifford Guzman to present his testimony.

Mr. Guzman spoke about his previous work with Ms. Baletto at Sanctuary Inc. He mentioned that he has always been impressed with her managerial and organizational skills which will serve as beneficial assets in her new role. He explained, as a former Director of the Department of Administration, the need for a good team to run the operations and stated that Ms. Baletto has a good team under her. He expressed his support for her nomination.

Senator Torres concluded the hearing on the nomination.

III. FINDINGS AND RECOMMENDATIONS

The Committee on Finance & Taxation, General Government Operations, and Youth Development hereby reports out the nomination of Christine W. Baletto to serve at the pleasure of *I Maga'Lahen Guahan* as the Director of the Department of Administration, with the recommendation

TO CONFIRM



EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

FEB 23 2016

Honorable Judith T. Won Pat, Ed.D.
Speaker
I Mina'trentai Tres Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

3316-1400
Office of the Speaker
Judith T. Won Pat, Ed.D

Date: 2/29/16
Time: 9:30am
Received By: [Signature]

RE: Director Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

APPOINTEE: Christine W. Baleto
POSITION: Director, Department of Administration
TERM LENGTH: To serve at the pleasure of the Governor

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

EDDIE BAZA CALVO

2016 Feb 29 10 09:55 [Signature]

1400

P.O. Box 2950 • Hagatna, Guam 96932
Tel: (671) 472-8931 • Fax: (671) 477-4826 • governor.guam.gov • calendar.guam.gov



EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

FEB 29 2016

Ms. Christine Baleto

Re: Appointment as Director, Department of Administration

Dear Ms. Baleto:

Thank you for your commitment to serve the people of Guam. The Calvo-Tenorio administration continues to face unprecedented challenges, both near and long-term. The task ahead of us will require the collective efforts of the best minds who have the courage to make tough decisions for the good of all our people. Pursuant to my authority under the Organic Act of Guam, I hereby appoint you to serve in the Calvo-Tenorio administration as:

Director, Department of Administration

This appointment is subject to the consent of *I Liheslaturan Guåhan*. Pending the consent of, and confirmation of this appointment by *I Liheslaturan Guåhan*, you are hereby appointed to serve as Director of the Department of Administration in an acting capacity.

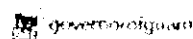
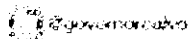
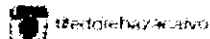
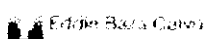
This appointment is effective Monday, February 29, 2016. If you have any questions, please contact the Office of the Governor at 472-8931.

Sinceramente,


EDDIE BAZA CALVO

P.O. Box 3950 • Hagåtña, Guam 96932

Tel: (671) 472-8931 • Fax: (671) 477-4826 • governor.guam.gov • calendarguam.gov





**OFFICE OF THE GOVERNOR
GUAM**

Agency Director/General Manager Nomination Information

The following information is required for submission to the Speaker of *I Liheslaturan Guahan* in accordance with Title 4, Guam Code Annotated Section 2103:

NOMINEE INFORMATION							
Last Name	BALETO	First	CHRISTINE ANN	M.I.	W.	Date	2/19/2016
Address							
City							
Phone							
Position to which Appointment is Made	Director, Department of Administration						
Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?			YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

EDUCATION							
High School	Oceanview High School	City/State	Agat, Guam				
From	To	1987	Did you graduate?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Degree	High School Diploma
College	Chaminade University		City/State	Honolulu, Hawaii			
From	To	1991	Did you graduate?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Degree	Bachelor of Science

EDUCATION

Graduate School	University of Guam	City/State	Mangilao, Guam
From	To 2003	Did you graduate?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Degree Masters in Business Administration
Other Degree		City/State	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree

EMPLOYMENT HISTORY

(1) Present Employer	Please see attached	Position
Address		Dates Held
(2) Previous Employer		Position
Address		Dates Held
(3) Previous Employer		Position
Address		Dates Held
(4) Previous Employer		Position
Address		Dates Held
(5) Previous Employer		Position
Address		Dates Held

PRIOR GOVERNMENT OF GUAM SERVICE

Agency	Port Authority of Guam	Phone	477-5931
Address	Piti, Guam		
Job Title	Board Member/Vice-Chairperson	From: 2012	To 2014

PRIOR GOVERNMENT OF GUAM SERVICE

Agency	Department of Youth Affairs	Phone	735-5010
Address	Mangilao, Guam		
Job Title	Chairperson, State Advisory Group	From:	1998 To 2003

PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency	Phone
Address	
Job Title	From: To

Agency	Phone
Address	
Job Title	From: To

TRAINING

Institute/Seminars/On-the-Job Training:	Date
Managing Federal Grants and Cooperative Agreements	1996
Uniform Administrative Requirements: OMB Circulars A-102/A-110	1997
Cost Principles: OMB Circulars A-21, A-122, and FAR 31.2	1997
Grantsmanship Training	1996
Organizational Development	1994

AWARDS

List all educational, professional, civic awards, and recognition for public service:

Please see attached Resume

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level, list organization, activities participated in, offices held:

Please see attached Resume

COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities, participated in, offices held

Please see attached Resume

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

N/A

MILITARY SERVICE (PLEASE ATTACH FORM DD-214)

Branch	N/A	From	To
Rank at Discharge		Type of Discharge	

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States? YES NO

If so, please specify in detail:

Address of the court: _____

Date of Conviction: _____

Specific infraction committed: _____

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States? YES NO

If so, please specify in detail the reasons and facts related to such declaration:

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity? YES NO

(4) Have you ever been confined to a mental institution for any reason? YES NO

If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:



Statement of Financial Interests
(Required by 4 G.C.A. § 13104.1)

TO: Governor Eddie Baza Calvo
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Christine Baleto

- I have no financial interest in any business
- I do have interest(s) in the following business(es):

Name and address of business interest:	Type and amount of interest
PacificFroots LLC	100%

Christine Baleto
Signature

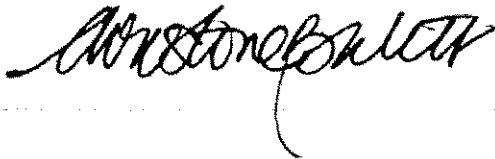
2/19/16
Date

AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Signature



Date

2/19/16

Christine Baleto

Summary

Extensive experience and knowledge in retail, restaurant, and wholesale business management; finance; accounting (bookkeeping, payables, receivables, balance sheet, cash flow, etc); financial reporting; budgeting; organizational management; company development; personnel management (interviewing, hiring, evaluating, supervising, benefits, managing pay); Marketing & Sales; organizing and developing projects and activities; establishing and maintaining successful liaisons between departments, companies and outside agencies; resolving employee conflicts through mediation; and developing personnel policies and procedures. Experience in the following software: Microsoft Office - (Word, Excel, Publisher, Power Point, and Outlook); Quickbooks, ACCPAC, MAS 90, and Routescape..

Experience

2008-Present Pacific Fruits, LLC Santa Rita, GU

Master Franchise/Franchise Owner/Managing Partner

- Own and operates 2 successful franchise stores on Guam, which employs 18 individuals.
- Signed Franchise agreement in September 2008 and opened the first store on Guam in March 2009. Opened the 2nd store in May 2010.
- Achieved highest per store sales recognition throughout Franchise system.
- Received highest growth in Sales award in 2012 for the Guam Premiere Outlet Location.
- Conducts strategic planning, development, and implementation. Assesses trends for sales and consumers; tailors products and services to respond to them accordingly (with Franchise approval).
- Leads, directs, and coordinates the activities of the company to obtain optimum efficiency in operations; and maximize profits for the company.
- Designs, Coordinates, and executes all Sales and Marketing Activities for product launches. Oversees and implements all Marketing and Advertising.
- Responsible for all Franchise communication including weekly reports, requests for new product introduction, advertising & marketing activity approvals, etc.
- Manages all accounting functions. Closes monthly financials for the company; prepares all financial reports; and ensures all financial reporting requirements are met for Franchise and Government entities.

2005-Present Market Wholesale Distributors, Inc. Maite, GU

General Manager

- Company recognized in 2014 for Devondale Milk Distributor Award. Increased Sales over 50% from Prior Year. In 2015, achieved 60% increase in sales over 2014 volume.
- 2012 Smuckers Special Achievement Award for superior performance and growth in sales.
- Company was recognized in 2008 by the Navy Exchange Guam for highest volume in sales per vendor, per category, and per stock keeping unit (sku).
- 2007 recipient of the *Maga'haga Award - Businesswoman of the Year*
- Received the 2005 Distributor Award for Excellence from Kraft Foods International. Advised by the Kraft Business Development Manager that it was the first award ever

garnered by any company in the Asia Pacific Region and the first for Market Wholesale Distributors, Inc.

- Was recognized by Kraft Foods International in 2005 for successful launch of new product and ability to achieve volume requirements despite early deficit from prior management.
- Serves as the Chief Financial Officer. Analyzes financial reports and provides written interpretation to the Shareholders and Corporate Controller. Develops financial management plan which outlines strategic goals for financing, revenue generation, capital outlay; and profit achievement. Oversees preparation of annual budgets and preparation of all financial reports. Works directly with banking institutions to negotiate financing. Monitors internal controls of all financial operations of the company and modifies systems as necessary to protect the assets of the company. Serves as the primary liaison for the Corporate Controller in matters pertaining to the company's finance & accounting functions.
- Achieved double digit growth in income each year of managing the company. Was able to produce a healthy profit for the company within 5 months of taking over by reducing company expenses, maximizing company efficiency, consolidating product portfolio, and increasing sales in core business. Raised Gross Profit Margin from 7% of sales since taking over the company to 23% in 2015. In 2015, achieved 14% increase in income as compared to prior year.
- Establishes annual budgets and ensures proper execution. Works with Shareholders and other potential financiers to ensure that the company has adequate resources to fund growth and/or manage the activities of the company.
- Improved cash flow of company by increasing collections on sales from 65% to 83% in 9 months. Decreased Accounts Receivable over 90 days from 23% to 13% within the same time frame.
- Responsible for leading, directing, and coordinating the activities of the company to obtain optimum efficiency in operations; and maximize profits for the company.
- Sets and implements the company's vision, mission, goals and objectives to be achieved on an annual basis.
- Directs division or departments within the company by outlining policy, programs, or operational changes to be implemented.
- Analyzes, establishes, or deletes departments, services, and products based on goals and objectives of the company.
- Ensures compliance with policies, procedures and all legal requirements for the company's operations.
- Evaluates potential for new products for the company with consideration given to the financial benefit and/or need establish a competitive edge within the industry.
- Keeps abreast of economic trends, business trends, industry trends, and legislative policy that may affect the company and responds accordingly.
- Provides direct supervision to management staff within the company and holds them accountable for achieving goals and objectives within their department.
- Sets standards for operating procedures and processes.
- Networks and establishes/maintains liaisons with Supplier (Kelloggs, Smuckers, Tabasco, etc) corporate employees.

2003–2005

Pepsi Cola Bottling Company of Guam

Harmon, GU

Assistant General Manager

- Had oversight of all operations in the company to include Accounting/Finance, Sales and Marketing, Production, Warehouse, and Food Services. Responsible for ensuring

the effective management of all resources required to fulfill the operational, fiscal and fiduciary responsibilities of each department.

- Served as the Chief Financial Officer. Supervised the preparation of annual budgets and in-house bookkeeping functions; ensured all expenses were within the approved fiscal year's budget; supervised the preparation of all necessary financial reports and the closure of financial statements at the end of the fiscal year. Monitored and ensured checks and balances of all financial operations of the company. Ensured all financial and programmatic reporting requirements were met. Analyzed financial statements for reporting to the General Manager and Corporate Controller as well as the owners of the company. Served as the primary liaison for company auditors.
- Ensured compliance with policies, procedures and all legal requirements for the company's operations.
- Conducted the company's strategic planning, development, and implementation. Assessed trends for sales and the company's consumers; tailored products and services to respond to them accordingly. Monitored company's product listing and evaluated potential of introduction of products as well as deletion of products. Supervised Sales and Marketing Activities for product launches, Marketing, Advertising, Donations, etc.
- Served as the primary liaison for coordination of activities with Pepsi Cola International; Cadbury, and other Franchise companies. Served as the primary liaison with suppliers and other distributors.
- Negotiated contracts with parties interested in doing business with the company. Prepared all pertinent information and recommendations required by General Manager and owners of the company for contract signing.

1998–2003

Sanctuary, Incorporated

Mangilao, GU

Executive Director

- Successfully negotiated 2.8 Million in federal grant money to construct the organization's permanent facilities.
- Established the organizations' Endowment Fund with \$300,000 seed money secured from a federal grant source.
- Left the company with a \$17,000 surplus in private funds.
- Served as the principal staff official responsible for carrying out the mission and purposes of the organization through the effective procurement and management of all resources required to achieve the operational, fiscal and fiduciary responsibilities of Sanctuary.
- Ensured the organization's compliance with policies, procedures and all legal requirements for the operation of the organization as dictated by funding sources and as approved by the Board of Directors.
- Conducted program planning, development, implementation and evaluation. Assessed trends of consumers and tailored services to respond to them accordingly. Kept abreast of current legislation, policies and "state of the art" techniques relative to youth and families.
- Established annual budgets. Monitored and ensured checks and balances of all financial operations of the organization. Ensured that all financial and programmatic reporting requirements were met.
- Served as the primary liaison for coordination of activities with network agencies. Provided technical assistance and training. Represented the agency on various boards, task forces and committees in the community. Worked with other agency heads and policy makers from both the private and government sectors.
- Prepared monthly Board of Directors report. Prepared strategic plan in conjunction with the board then implemented activities to achieve goals and objectives therein.

Coordinated fundraising activities.

- Developed and implemented marketing/community awareness plan.

1995–1997 *Sanctuary, Incorporated* *Mangilao, GU*

Deputy Executive Director

- Served as the Chief Financial Officer. Prepared annual budgets; performed all in-house bookkeeping functions; ensured all expenses were within the approved fiscal year's budget and are in compliance with federal and local regulations as required by grantors; prepared all necessary financial reports; closed financial books at the end of the fiscal year. Since assumption of financials, yearly audits received unqualified opinion.
- Ensured the organization's compliance with policies, procedures and all legal requirements for the operation of the organization as dictated by funding sources and as approved by the Board of Directors.
- Assisted in locating available and appropriate funding sources. Participated in the preparation of grant applications and fundraising plans for the organization.
- Responsible for providing oversight of the operations and Human Resources management of the organization. Revised the Personnel Policies manual. Increased benefit package for employees to include developing and implementing the 401(k) retirement plan.
- Conducted program planning, development, implementation and evaluation.
- Trained other professionals on guidelines pertaining to federal awards (specifically OMB Circulars A-21, A-122, A-87, A-A102, and A-110); on contract/grant preparation; negotiation and review of federal contracts for funding; and pre-award and post grant award requirements.
- Served in the capacity of Acting Executive Director in the absence of the Executive Director on numerous occasions since 1993. Duration of Acting capacity ranging from one week to one month.

1993-1995 *Sanctuary, Incorporated* *Mangilao, GU*

Administrative Officer

- Responsible for all Human Resource management within the organization.
- Managed all shelter operations inclusive of personnel supervision, training and evaluation.
- Performed in-house accounting functions inclusive of payroll, payables, reporting. Financial report preparation was conducted by a consultant.
- Responsible for coordinating fundraising and promotional events. Conducted all marketing correspondence.
- Identified available funds through the local and federal government, corporations and private sources. Assisted in all grant proposal writing.
- Assisted in the development and refinement of programs for youth.

Education 2003 *University of Guam* *Mangilao, Guam*

- Masters in Business Administration

1991 *Chaminade University of Honolulu* *Honolulu, HI*

- Bachelor of Science in Behavioral Sciences
- Graduated Magna Cum Laude.

**Community
Involvement**

- Board Member, Guam Chamber of Commerce
- Former Vice-Chairperson, Port Authority of Guam Board of Directors
- Former Co-Chair, Advisory Board, The Salvation Army - Guam Chapter
- Founding Member, Former Board Treasurer, Inetnon Gef Pago Cultural Group
- Former Chairperson for the Juvenile Justice State Advisory Council
- Former Chairperson for the Emergency Food and Shelter Board on Guam
- Former Member of the Homeless Coalition of Guam

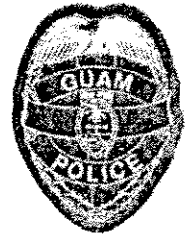
Awards

- 1995 Employee of the Year; 1993 Director's Leadership Award; 1993 Employee of the Year; 1991/2001 Who's Who in American Colleges and Universities; 2001 26th Guam Legislature recognition of academic accomplishment; 2003 Letter of Commendation for Community Service to Guam from the Governor of Guam; 2003 Legislative Resolution honoring service to the community; 2003 Service Award from Sanctuary, Incorporated for 10 years dedicated service; 2007 Businesswoman of the Year; 2007 Legislative Resolution recognizing accomplishments as Businesswoman of the Year; 2009 Salvation Army Volunteer of the Year; 2012 Smuckers Special Achievement Award; 2014 Devondale Distributor Award for Sales Achievement.

Personal References Available upon Request




Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION
 P.O. Box 23909
 Guam Main Facility, Guam 96921



December 11, 2015

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	Christine Ann Won Pat BALETO		
DATE OF BIRTH:	[REDACTED]	FINGERPRINT #:	[REDACTED]
	The individual has no record of criminal conviction(s) in GPD files that are subject to Guam law and rules and regulations of the Department.		

*****NOTHING FOLLOWS*****

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

Handwritten signature/initials

By Direction: rma

Handwritten signature of Joseph L. Cruz
JOSEPH L. CRUZ
 Chief of Police

The absence of an original GUAM POLICE seal invalidates this police clearance.
 W/MS/11/11/15



SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370/475-3449

Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Court

Name: **CHRISTINE ANN WON PAT BALETO**

SS#

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

- A. No Case Found
- B. 1. Criminal Case No.
- 2. Criminal Case No.
- 3. Criminal Case No.
- 4. Criminal Case No.
- 5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

- A. No Case Found
- B. 1. Civil Case No.
- 2. Civil Case No.
- 3. Civil Case No.
- 4. Civil Case No.
- 5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 12/29/2015

DANIELLE T. ROSETE
Clerk of Court

BY:  **JESSE M. LEFEVER**
Deputy Clerk

Prepared By: JLRC



The absence of an original Court Seal invalidates this document.

Senator Michael F.Q. San Nicolas

Chairman

Committee on Finance & Taxation, General Government Operations, and Youth Development

SIGN-IN SHEET

Thursday, April 28, 2016

5:30 P.M.

Nomination of CHRISTINE W. BALETO

Position: Director, Department of Administration

Length of Term: At the Pleasure of I Maga'Lahen Guahan

	NAME	AGENCY OR ORGANIZATION	SUPPORT? OPPOSE?	WRITTEN TESTIMONY	ORAL TESTIMONY	PHONE NUMBER	EMAIL ADDRESS
	MANA SILVA TAIJERO	GEDA	SUPPORT	✓		6883033	mstaijeron@investguam.com
4	Robert Underwood	VOG	S	✓	✓	7277715	analyst32010@gmail.com
	Kathrine Kakigi	DOA	S	✓		475122	kathrine.kakigi@doa.gov
3	Tony Lamoreja		✓		✓	6462242	hammon.2@gmail.com
2	Lisa Natividad	VOG	Support		✓	777-7285	lisarati@jhr.com
1	E. Barrett-Ande	OAG	Support	✓	✓	475-3324	

Nomination of Christine W. Baleto

Senator Michael F.Q. San Nicolas
 Chairman
 Committee on Finance & Taxation, General Government Operations, and Youth Development

SIGN-IN SHEET
 Thursday, April 28, 2016
 5:30 P.M.

Nomination of **CHRISTINE W. BALETO**
 Position: **Director, Department of Administration**
 Length of Term: **At the Pleasure of I Maga'Lahen Guahan**

	NAME	AGENCY OR ORGANIZATION	SUPPORT? OPPOSE?	WRITTEN TESTIMONY	ORAL TESTIMONY	PHONE NUMBER	EMAIL ADDRESS
7	Kristina Blom		Support		✓		kb-blom@gmail.com
5	Philip Flores	Self	Support	✓	✓		philyf@bank.pacificson.com
6	Janne Brown	"	"		✓		

Senator Michael F.Q. San Nicolas
 Chairman
 Committee on Finance & Taxation, General Government Operations, and Youth Development

SIGN-IN SHEET
 Thursday, April 28, 2016
 5:30 P.M.

Nomination of CHRISTINE W. BALETO
 Position: Director, Department of Administration
 Length of Term: At the Pleasure of I Maga'Lahen Guahan

NAME	AGENCY OR ORGANIZATION	SUPPORT? OPPOSE?	WRITTEN TESTIMONY	ORAL TESTIMONY	PHONE NUMBER	EMAIL ADDRESS
CLIFF GAZMAN	GALAUDE GROUP	Support			687 5550	@gazman@galaidgroup.com

HAND DELIVERY


April 26, 2016

Senator Michael F. Q. San Nicolas
Chairman
Committee on Finance and Taxation, Government Operations and Youth Development
Thirty Third Guam Legislature
155 Hessler Place
Hagatna, GU 96910

Senator San Nicolas and the Honorable Senators of the 33rd Guam Legislature:

My name is Joseph Rivera and I would like to thank you for allowing me with this opportunity to provide testimony in support of the appointment of Christine Baleto to serve as the Director of the Department of Administration for the Government of Guam. I have known Ms. Baleto for many years and I know that she possesses the ideal balance of knowledge and experience that would make her well suited to deal with the complexities inherent with this appointment. As the former Assistant General Manager of Pepsi Cola Bottling Company of Guam, as well as in her previous capacity as General Manager of Market Wholesale and Distributors, Ms. Baleto has proven that she is fully capable in dealing with the myriad requirements to successfully run a profitable business venture. Christine's hands on approach and her attention to details were the keys to her success in the private sector and they will also serve her well for the position of DOA Director. These invaluable experiences coupled with her dedication and her business acumen was acknowledged when she was selected Business Woman of the Year for 2007. In addition to all of this, Ms. Baleto is also extremely Civic minded and has generously given many years of selfless service to Sanctuary as well as to the Salvation Army, with which she is still actively involved.

In closing, I would like to reiterate my support for the nomination of Ms. Baleto in her appointment to the position of Director of the Department of Administration and humbly ask all the honorable senators to swiftly approve her nomination. Thank you.


Joseph E. Rivera
138 Martyr St
Hagatna, GU 96910
(671) 472-6852

Office of Senator
MICHAEL F. Q. SAN NICOLAS
1150
4/27/16



April 27, 2016

Senator Michael San Nicolas
Chairman
Committee on Finance & Taxation,
General Government Operations and Youth Development
Guam Legislature
155 Hesler Place
Hagatna, Guam 96910

Dear Senator San Nicolas,

I am writing in support of Christine Baletto for the position of Director of the Department of Administration for the Government of Guam.

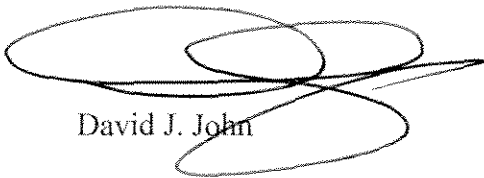
I have known Christine since 1997 when she hired my company to manage a retirement plan for her workers at Sanctuary. She is a results orientated manager who cares greatly for her team and the community as a whole demonstrated by her extended resume of volunteer and community activities.

In addition to her management experience, Christine is a small business owner. This combination of enterprise management and entrepreneurship makes her the perfect fit for the position managing the Department of Administration as this position requires the holder to be able to balance the needs of multiple roles.

The bottom line is Christine gets it and she will be an asset to the Department of Administration, the current administration, the legislature as well as the tax payers of Guam

Please do not hesitate to contact me if I can provide further information.

Sincerely,



David J. John

REC'D
Received by Christine Baletto
Date 4/27/16 Time 3:57



Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Testimony - Nomination of Christine W Baleto

Nita Lin <anahita666@gmail.com>

Thu, Apr 28, 2016 at 9:10 AM

To: Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Cc: Mary Camacho Torres <marycamachotorres@gmail.com>, Speaker Won Pat <speaker@judiwonpat.com>, "Benjamin J.F. Cruz" <senator@senatorbjcruz.com>, Sen Tina Muna Barnes <tinamunabarnes@gmail.com>, "Rory J. Respicio" <roryforguam@gmail.com>, "Dennis Rodriguez, Jr." <senatordrodriguez@gmail.com>, aguon4guam@gmail.com, office@senatorada.org, senatorunderwood@guamlegislature.org, senjvespaldon@gmail.com

The Honorable Michael F.Q. San Nicolas

Chairman, Chairman of the Committee on Finance & Taxation, General Government Operations, and Youth Development

I Mina'trentai Tres Na Liheslaturan Guåhan

155 Hesler Place.

Hagatña, Guam 96910

RE: Testimony: Nomination of Christine W. Baleto for DOA Director

Buenas yan Häfa Adai Mr. Chairman and members of the Committee,

Thank you for the opportunity to provide comments on the nomination of Ms. Christine W. Baleto.

I have never depended, nor relied, on the belief that "First Impressions Matter (or Last)". And sometimes I am known to Tell-it-as-it-is with regards to my opinions - which sometimes results in a foot-in-mouth consequence. But enough about me, I am writing on who may be my next "Boss".

If I were to rely on first impressions, my first impression of Ms. Baleto would have been a slightly negative one. It would lean toward a description of a business manager who seemed a bit "wet behind the ears" regarding the dos-n-dont's in the political arena. But, as I mentioned earlier, I don't rely on first impressions, I rely on research and personal experiences; and after all, this is Guam and we are a pretty tight community.

First off, here are the results of my research (RE: Resolution 48, 29th Guam Legislature and Guam Business Magazine), pretty impressive track record too:

- 1) Non-profit leader in the early 90's, notably with Sanctuary, Inc.;
- 2) Joined Pepsi in 2003 and began managing Market Wholesale just two years later;

- 3) Won recognition from a major Food Distributor - Kraft Foods International;
- 4) "2007 Businesswoman of the Year" on Guam;
- 5) Nov2015 elected into the Guam Chamber of Commerce Board of Directors;
- 6) PAG Board member in 2012 and Vice-Chair in 2013; and,
- 7) Master Franchisee/Store Owner of Pacific Fruits, LLC.

Ok, as for personal experience, I started my public service in the Department of Administration's Division of Accounts and have never moved anywhere else for the last 22 plus years, so I've seen many leaders come and go. What always lacked at DOA is a leader who will mingle with the subordinates and truly recognize the hard work and dedication put in by all DOA employees. Only two (2) previous directors have accomplished this, and they set a pretty high bar.

When Ms. Baleto came to visit the staff around DOA, it was pretty clear that she would be a tough manager, but also a fair leader. I know because she had questioned some of my and my colleagues work and it is something I find necessary not only as a manager, but as a leader. It is an indication that she will be more aware, than vulnerable, to any abuse of her signature. She is not the type to become a puppet... to just sign anything because she was told too or it's "been like that". Kudos on this Ms. Baleto! But most of all, I got a personal email from her complimenting me for a "job well done" when I assisted a high profile lawyer. It was just a normal part of my job, but it was a great gesture on her behalf. It made me see that she has a true leadership skill that is sometimes lacking, open appreciation of subordinates. Plus she buys birthday cakes for monthly celebrants too... yum!!

Honorable Senator, I am a hard person to please. But as I continue to observe and get to know Ms. Baleto, she has shown true leadership skills as well as excellent managerial capabilities. Like the saying goes, "Everyone can be a Manager, but NOT everyone can be a Leader".

Thank you for taking time to read my testimony. I truly hope you consider her as our DOA Director.

Senseramente,

Anita Linda Manibusan Arile

--

Remember to L.A.U.G.H. -- Love, Acceptance, Understanding, Gratitude and Honesty... Hugs, 'Nita



Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Letter of Support for Ms. Christine Baleto

Rebekah Delgado <rdelgado@guamchamber.com.gu>

Thu, Apr 28, 2016 at 3:32 PM

To: senatorsannicolas@gmail.com

Cc: Catherine Castro <ccastro@guamchamber.com.gu>, Bobby Shringi <bshringi@moylans.net>

Hafa Adai Senator San Nicolas,

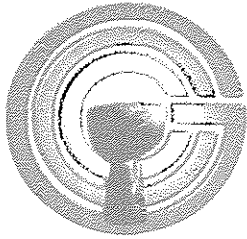
Enclosed is a letter for your review in support of Ms. Christine Baleto as the Director of the Department of Administration. Thank you.

Very respectfully,
Rebekah

Rebekah Delgado
Administrative Assistant
Guam Chamber of Commerce
Tel: (671) 472-6311/8001
Fax: (671) 472-6202

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430K



GUAM CHAMBER OF COMMERCE
PARTNERS IN PROGRESS

April 28, 2016

THE HONORABLE MICHAEL F.Q. SAN NICOLAS
Chair, Committee on Finance & Taxation, General Government
Operations, and Youth Development
I Mina' Trentai Tres Liheslaturan Guahan

RE: Nomination of Ms. Christine Baleto as the Director of the Department of Administration

Dear Mr. Chairman,

The Guam Chamber of Commerce would like to submit supportive testimony in favor of Ms. Christine Baleto and her nomination as Director of the Department of Administration. As an organization made up of mostly small businesses, we strongly believe that as a small business owner herself, Ms. Baleto truly understands the intricate details and sacrifices one must endure to successfully manage individuals, achieve organizational objectives, and persevere despite unforeseen circumstances. These are work ethics that are vital for an individual leading any public, private or non-profit entity.

The Department of Administration is a critical component in the operations of the Government of Guam, not only from a human resources perspective, but also from a financial one, and with that in mind, we have the utmost confidence in the leadership of Ms. Baleto. Prior to her role as the Acting Director of DOA, Ms. Baleto displayed her ability to successfully manage fiscal and organizational responsibilities as well as employees in her capacity as the General Manager of Market Wholesale and as Executive Director of Sanctuary, Inc.

As someone who has been with the private sector for years, Ms. Baleto brings an outside approach of management which could be very beneficial to the operations of DOA. At the same time, with her experience as a previous Board Member of the Port Authority of Guam, she understands the civil service aspects which are a crucial component of the Government of Guam and its employees. We believe these are important criteria, considering the sensitivity of DOA when it comes to managing a significant volume of the employees in the public sector as well as procurement matters.

The Department of Administration needs a clear and confident leader. Our organization firmly stands behind Ms. Baleto's strengths and abilities to successfully manage the agency. Presenting her the support by affirming her nomination, would provide DOA with the consistency in achieving their objectives, with one of them being the release of timely tax refunds. This confirmation only secures the assurance that any leader needs, to comfortably handle their tasks.

We recognize and support your efforts in applying due diligence in the vetting of nominations that are routed through your committee. However, we request your consideration in moving forward with the nomination of Ms. Christine Baleto as the Director of the Department of Administration. We hope that our recommendation is considered, and we are always open to discussing this issue in further details with you and your committee. Thank you very much.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Bobby Shringi', enclosed in a hand-drawn oval.

BOBBY SHRINGI
Vice Chairman of the Board

Eddie Baza Calvo
Governor



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)
Department of Administration

Ray Tenorio
Lieutenant Governor

Christine W. Baleto
Acting Director
Dept. of Administration

148 Route 1 Marine Corps Drive, Piti, Guam 96915
Tel: (671) 475-1707 Fax Nos: (671) 475-1727 / 472-4217

Anisia B. Terlaje
Deputy Director
Dept. of Administration

April 25, 2016

Memorandum

Honorable Michael F. Q. San Nicolas
Assistant Majority Whip
33rd Guam Legislature
Suite 407, DNA Building
238 Archbishop FC Flores Street
Hagatna, Guam 96913

Re: Nomination of Ms. Christine W. Baleto for DOA Director

Dear Senator San Nicolas:

The staff and management of the General Services Agency, a division of the Department of Administration, would like to express our staff support for the nomination of Ms. Christine W. Baleto for this position of permanent director of the Department of Administration.

With the unfortunate death of her predecessor, Mr. Anthony Blaz, the GSA team was concerned about the continued growth and support that we were receiving. However, under the leadership that Ms. Baleto has shown during her period of time, we are not only impressed, but grateful that Governor Calvo has chosen not only a well experienced individual that understands the work, but one that also has the outstanding people skills that is necessary to deal with the problems that occur.

We strongly support her nomination and hope that the confirmation will be unanimous. She's a keeper!!!




Claudia S. Acfalle



Jennifer C. Badar



R. Joyce R. Castro



Robert H. Kono



Eduardo A. Canovas



Sandy P. Chargualaf, Jr.

ABSENT

Raymond P. Bamba



Jesse P. Castro



Charleen A. Evangelista


(continuation)



Richard M. Flores, Jr.



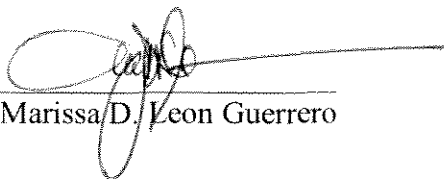
Tianna J. Sarrosa



Silvestre D.P. Guillermo



Christine M. Tedtaotao



Marissa D. Leon Guerrero



Kimiko Mountain

Peter E. Lujan, Jr.



Jennet T. Odon

ABSENT

Catherine T.C. Blas



Belinda B. Paulino

ABSENT

Matthew P. Chargualaf



Joann C. Paulino

ABSENT

Anita T. Cruz



Julena Rose C. Quintanilla



Iryn M. Reyes



Kurt S. C. Rosario

The Honorable Michael F.Q. San Nicolas
Chairman, Chairman of the Committee on Finance & Taxation, General Government
Operations, and Youth Development
I Mina'trentai Tres Na Liheslaturan Guåhan
155 Hesler Place.
Hagatña, Guam 96910

RE: Testimony: Nomination of Christine W. Baleto for DOA Director

Buenas yan Håfa Adai Mr. Chairman and members of the Committee,

Thank you for the opportunity to provide comments on the nomination of Ms. Christine W. Baleto.

I have worked for many directors in my capacity as the administrator for the Division of Accounts, and I can honestly say that a leader for our department must have certain strengths and a strong positive attitude to survive the amount of attention our department gets.

Ms. Baleto is definitely not short of any strength needed to manage and lead the employees of the Department of Administration. She has the ability to be stern, yet compromising, a trait that is often lacking in some leaders and managers.

She takes the time to familiarize herself with the reasoning behind government finances and operations of the Department of Administration. This is a very important aspect needed in a leader and manager. Without understanding of government finances and an entities operation, any manager and leader will face failure in one way or another.

Ms. Baleto has the background and energy to run a department like DOA. Her understanding of applying certain values, in addition to having an open door, is invaluable and greatly welcomed.

Honorable Senator, I am a very confident that Ms. Baleto will be an excellent addition to the Department of Administration as its leader, manager and family member.

Again, thank you very much for this opportunity. I truly hope you consider Ms. Baleto for the DOA Directorship.

Sensaramente,
Kathrine B. Kakigi



TO
senatorsannicolas@gmail.com

CC
marycamachotorres@gmail.com, speaker@judiwonpat.com, senator@senatorbjcruz.com,
tinamunabarnes@gmail.com, roryforguam@gmail.com, senatorrodriguez@gmail.com,
aguon4guam@gmail.com, office@senatorada.org, senatorunderwood@guamlegislature.org,
senjvespaldon@gmail.com



April 28, 2016

Senator Michael San Nicolas
Chair Committee on Finance, Taxation, General
Government Operations and Youth Development
33rd Guam Legislature
Hagatna GU 96910

Dear Chairman San Nicolas and Senators,

I wholeheartedly support the confirmation of Ms. Christine WonPat Baletto as the Director of Department of Administration. I know Ms. Baletto on a personal and professional basis and I believe that she has the necessary skills and professionalism to carry out the complex activities and responsibilities required of the Director of the DOA.

As you know, the DOA is in many ways the central nervous system of our government. It regulates the functions and finances of our line agencies, monitors and determines the cash allotments to autonomous agencies and provides guidance on personnel and financial practices. Managing this agency requires a knowledgeable, ethical and experienced professional.

Ms. Baletto has the requisite skills and she is an experienced business woman. Additionally, she is superbly qualified. She earned a Masters of Business Administration from the University of Guam in 2003. She is a proud Triton and I hope that she remembers her alma mater in carrying out her functions. I know that even when she will have to make difficult decisions, she will use her professional experience, educational background and personal values to be fair and equitable.

I urge her confirmation.

Sinseru yan Magahet,

si Robert A Underwood



Office of the Attorney General of Guam

590 S. Marine Corps Dr., Ste. 706, Tamuning, Guam 96913



Elizabeth Barrett-Anderson

Attorney General

Phone: (671) 475-3324

ext. 5015/ 5030

Fax: 477-4703

law@guamag.org

Jacqueline Z. Cruz

Chief of Staff

Administration

ext. 5010

jzcruz@guamag.org

Phillip J. Tydingco

Chief Prosecutor

Prosecution

ext. 2410

ptydingco@guamag.org

Karl P. Espaldon

Deputy AG

Solicitors

ext. 3115

kespaldon@guamag.org

Kenneth D. Orcutt

Deputy AG

Litigation

ext. 3225

korcutt@guamag.org

Fred S. Nishihira

Deputy AG

Consumer Protection

ext. 3250

fnishihira@guamag.org

Rebecca M. Perez

Deputy AG

Child Support

ext. 1610

rebecca.perez@guamcse.net

Carol M. Hinkle-Sanchez

Deputy AG

Juvenile

ext. 4040

csanchez@guamag.org

Pauline I. Untalan

Administrator

Victim Service Center

& Notary Unit

ext. 5030

pcamacho@guamag.org

April 28, 2016

Hon. Michael F.Q. San Nicolas

I Mina'Trente tres Na Liheslaturan Guahan

Chairman, Committee on Finance & Taxation, Governmental Operations and Youth Development

238 Archbishop Flores Street

Hagatna, Guam 96910

Re: Confirmation of Christine Baleto, Director Department of Administration

Hafa Adai Mr. Chair and Members of the Committee:

I am pleased to offer to the Committee my affirmative testimony on the confirmation of Christine Baleto to the position of Director of the Department of Administration.

I have known Ms. Baleto for over 15 years. I became acquainted with her skills and abilities during my tenure as Juvenile Drug Court Judge from 2000-2004. At the time, Ms. Baleto was Executive Officer for Sanctuary Incorporated. We worked closely together to develop drug treatment programs and alternatives for at risk youth. I was highly impressed with her organizational attributes, her management talents and skills, and her dedication to the youth of Guam. I was equally inspired by her strong business acumen after she left Sanctuary, and I often lamented to her that government could sure use her talents.

The Department of Administration is the "Mother Ship" for the Executive Branch of government. It is one of the most important governmental organizations as my client. I am very inspired with the Governor's nomination of Ms. Baleto, and I encourage her confirmation, with the utmost of recommendation.

Sincerely,

ELIZABETH BARRETT-ANDERSON
Attorney General

cc: Governor of Guam
All Senators

Testimony of Philip J. Flores before the
Committee on Finance & Taxation,
General Government Operations
and Youth Development
April 28, 2016

Chairman Michael San Nicolas and other distinguished members of the Committee on Finance and Taxation, General Government Operations and Youth Development, I am Philip J. Flores and I come here today to humbly ask for your support for the nomination of Christine Baletto to the position of Director of the Department of Administration and to answer any questions you may have for me.

I have known Chris for more than 10 years and closely since she embarked on her entrepreneurial venture with Froots which I am proud to say, with Chris' permission, is a valued and trusted client of BankPacific.

This has allowed me to watch Chris take an idea, make a plan, build a team, risk her own money and invest long hours to build one of Guam's few local woman owned business.

We can all be proud of her for that.

In fact Christine was honored by the Legislature in 2007 by Resolution 48 (LS) relative to recognizing and congratulating her on her selection that year as the "2007 Guam Businesswoman of the Year."

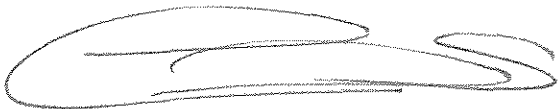
I have also watched her give back to the community by leading Sanctuary and more recently serving on the board of the Port Authority of Guam.

When I saw the news that Chris was nominated by Governor Calvo to lead the Department of Administration, I asked myself why she would take on such a position. She would have no control over revenues. Her expenses would be largely driven by a budget over which she would have minimal control in putting together and her employees would see her as someone there for just a few years.

But the answer that came to me was simple. She wants to help our island anyway she can and this is a great opportunity for her to do so.

In summary I ask you again to support her nomination. Christine is smart, hardworking, dedicated, honest and so important for a position such as this; she's willing to stick her neck out, to put her name and reputation on the line so that she can help the people of Guam.

Thank you and should you have any questions, I would be more than pleased to answer them.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the bottom.



COMMITTEE ON RULES

I Mina'trentai Tres na Liheslaturan Guåhan • The 33rd Guam Legislature
155 Hesler Place, Hagåtña, Guam 96910 • www.guamlegislature.com
E-mail: roryforguam@gmail.com • Tel: (671)472-7679 • Fax: (671)472-3547

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MAJORITY LEADER

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VICE CHAIRPERSON
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Senator
Frank Blas Aguon, Jr.
Member

Senator
Michael F.Q. San Nicolas
Member

Senator
Nerissa Bretania Underwood
Member

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MINORITY LEADER

Mary C. Torres
MINORITY MEMBER

March 2, 2016

MEMORANDUM

To: **Rennae Meno**
Clerk of the Legislature

From: **Senator Rory J. Respicio**
Chairperson of the Committee on Rules

Subject: Referral of Appointment

As the Chairperson of the Committee on Rules, I am forwarding my referral of the following appointment:

Appointee: Christine W. Baleto
Position: Director, Department of Administration

For a copy of Ms. Baleto's appointment packet, please visit the Guam Legislature's website at www.guamlegislature.com. Under the "Reports" menu select the "Messages & Communications" option and refer to:

"Doc. 33GL-16-1400: Governor's message transmitting the appointment of Christine W. Baleto, to serve as Director, Department of Administration."

Please ensure that the subject appointment is referred, in my name, to **Senator Michael F.Q. San Nicolas, Chairperson of the Committee on Finance and Taxation, General Governmental Operations and Youth Development**. I also request that the same be forwarded to all Senators of *I Mina'trentai Tres Na Liheslaturan Guåhan*.

Should you have any questions, please feel free to contact our office at 472-7679.

Si Yu'os ma'åse'!

I Mina'Trentai Tres Na Liheslaturan Guahan
Appointment Log Sheet

Date Received	M&C No.	Appointee	Position	Agency	Appt. Date	Term Length	Committee Referred	Date Referred	PH Date	CR Filed	Confirmed	Notes
02/29/16	33GL-16-1400	Christine W. Baletto	Director	Department of Administration	02/26/16	To serve at the pleasure of the Governor	Committee on Finance and Taxation, General Government Operations and Youth Development	03/02/16				



Senator Michael San Nicolas <senatorsannicolas@gmail.com>

First Public Notice - April 28, 2016 Confirmation Hearing

Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Thu, Apr 21, 2016 at 4:41 PM

To: Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Bcc: mvariety <mvariety@pticom.com>, Joan Aguon Charfauros <hottips@kuam.com>, Sorensen <news@spbgum.com>, aperez@gpagwa.com, Duane George <dmgeorge@guampdn.com>, Frank Whitman <editor@mvguam.com>, Gerry Partido <gerry@mvguam.com>, Fe Valencia-Ovalles <gmmsinc@guam.net>, Jason Salas <jason@kuam.com>, Kelly Cho <kcn.kelly@gmail.com>, Korean News <koreannews@guam.net>, KPRG <kprg@guam.net>, PDN Lifestyle <life@guampdn.com>, mabuhaynews@yahoo.com, Masako Watanabe <mwatanabe@guampdn.com>, K57 <news@k57.com>, Patti Arroyo <parroyo@k57.com>, Ray Gibson <rgibson@k57.com>, Sabrina Salas Matanane <sabrina@kuam.com>, Steve Limtiaco <slimtiaco@guampdn.com>, dcrisost@guam.gannett.com, weavert@pstripes.osd.mil, Pacific Daily News <news@guampdn.com>, Bruce Hill <hill.bruce@abc.net.au>, Bruce Hill <pacificjournalist@gmail.com>, parroyo@spbgum.com, Clynt Ridgell <clynt@spbgum.com>, mcpherson.kathryn@abc.net.au, communications@guam.gov, phnotice@guamlegislature.org, jalerta1 <alerta.jermaine@gmail.com>, Matthew Baza <baza.matthew@gmail.com>, Delisa Kloppenburg <delisakloppenburg@gmail.com>, Louella Losinio <louella@mvguam.com>, david@mvguam.com, John Paul Manuel <jpmanuel@gmail.com>, Speaker Judi Won Pat <speaker@judiwonpat.com>, Vice Speaker Benjamin Cruz <senadotbjcruz@aol.com>, Senator Tina Muña Barnes <senator@tinamunabarnes.com>, Senator Rory Respicio <roryforguam@gmail.com>, "Dennis Rodriguez, Jr." <senatordrodriguez@gmail.com>, Senator Tom Ada <office@senatorada.org>, Senator Tony Ada <tony@tonyada.com>, Senator Brant McCreadie <brantforguam@gmail.com>, Senator Brant McCreadie <senatorbrantmccreadie@gmail.com>, "Senator Frank Aguon, Jr." <aguon4guam@gmail.com>, Senator Tommy Morrison <tommy@senatormorrison.com>, "Mayor Paul M. McDonald" <mayor.mcdonald671@gmail.com>, agatmayorsoffice@hotmail.com, asanmainamayorsoffice@yahoo.com, Jessie Gogue <ocp.mayor@gmail.com>, MELISSA SAVARES <melissa.savares@gmail.com>, peter_daigo@hotmail.com, hagatnamayor@hotmail.com, Doris Lujan <mayordorisfloreslujan@gmail.com>, nblas_mangilaomayor@yahoo.com, vicemayor_allan.ungacta@yahoo.com, mayoremestc@yahoo.com, mtm_mayors_office@yahoo.com, pitimayor@yahoo.com, Robert Hofmann <guammayor@gmail.com>, rudy iriarte <rudyiriarte@gmail.com>, talofofomayor@gmail.com, "Mayor Louise C. Rivera" <mayorlcrivera.tatuha@gmail.com>, "Vice Mayor Ken C. Santos" <vicemayorksantos.tatuha@gmail.com>, Umatac Mayor <umatacmo@gmail.com>, kones.r@gmail.com, arleen81@gmail.com, kenjoeada@yahoo.com, anghet@hotmail.com, Ken Quintanilla <keng@kuam.com>, Dale Alvarez <dalealvarez@gmail.com>, Responsible Guam <responsibleguam@gmail.com>, Regine Biscoe Lee <regineb.lee@gmail.com>, Chuck Ada <chuck.ada@guamairport.net>, peterroy@guamairport.net, eduardo.ordonez@clb.guam.gov, Christina Garcia <cgarcia@investguam.com>, Eric Palacios <eric.palacios@epa.guam.gov>, ndenight@visitguam.org, jbrown@portguam.com, Michael Duenas <mjduenas@ghura.org>, martin.benavente@ghc.guam.gov, joseph.cameron@hrra.guam.gov, adonis.mendiola@dya.guam.gov, jose.sanagustin@doc.guam.gov, pedro.leonguerrero@cqa.guam.gov, joey.sannicolas@gfd.guam.gov, chief@gpd.guam.gov, benito.servino@disid.guam.gov, James Gillan <james.gillan@dphss.guam.gov>, Leo Casil <leo.casil@dphss.guam.gov>, anthony.blaz@doa.guam.gov, "John P. Camacho" <john.camacho@revtax.guam.gov>, "Marie M. Benito" <marie.benito@revtax.guam.gov>, jonfernandez@gdoe.net, Mary Okada <mary.okada@guamcc.edu>, raunderwood@uguam.uog.edu, AG Law <law@guamag.org>, rey.vega@mail.dmhsa.guam.gov, Julian Janssen <julian.c.janssen@gmail.com>, Gerry Partido <gerrypartido@gmail.com>, eddiecalvo@yahoo.com, Ray Tenorio <ray.tenorio@guam.gov>, mstaijeron <mstaijeron@investguam.com>, tsantos <tsantos@investguam.com>, frank <frank@mvguam.com>, T'Nelta Mori <tmori2222@gmail.com>, Joshua Tenorio <jtenorio@guamcourts.org>, Valerie Cruz <vcruz@guamcourts.org>, josh.tyquiengco@visitguam.org, Barrigada MayorsOffice <broadmin@teleguam.net>, Cheryl Chargualaf <cherylchargualaf1993@gmail.com>, Rikki Orsini <orsini.rikki@gmail.com>, Mayor Rudy <yigomayorsoffice@gmail.com>, editor@saipantribune.com, jpsablan@guampdn.com, "Sablan, Jerick P" <jpsablan@guam.gannett.com>, isa <isa@kuam.com>, "Raymundo, Shawn" <rraymundo@guam.gannett.com>, Senator Mary Camacho Torres <marycamachotorres@gmail.com>, Senator Jim Espaldon <senjvespaldon@gmail.com>, "Senator Frank Blas, Jr." <frank.blasjr@gmail.com>, Senator Nerissa Bretania Underwood <senatorunderwood@guamlegislature.org>, Vejohn Torres <vejohntorres@gmail.com>, Oyaol Ngirairiki <oya@guam.gov>, Julius Santos <julius.santos@guam.gov>, sixtoquintanilla <sixtoquintanilla@gmail.com>, Bruce Lloyd <managingeditor@glimpsesofiguam.com>, janet@junctionnews.com

FIRST PUBLIC NOTICE

FOR IMMEDIATE RELEASE

April 21, 2016

In accordance with the Open Government Law, relative to notices for public meetings, please be advised that Senator Michael F.Q. San Nicolas, Chairman of the Committee on Finance & Taxation, General Government Operations, and Youth Development, will convene a confirmation hearing on **Thursday, April 28, 2016**, beginning at **5:30 p.m.**, in *I Liheslaturan Guáhan's* Public Hearing Room, for the following item:


Nomination of **Christine W. Baleto**

Position: **Director, Department of Administration**

Length of Term: **At the Pleasure of *I Maga'Láhen Guáhan***

If written testimonies are to be presented for the item listed above, copies should be delivered prior to the hearing date. Testimonies should be addressed to Senator Michael F.Q. San Nicolas and will be accepted via hand delivery to our office at the DNA Building, Suite 407, 238 Archbishop Flores Street, Hagatna, Guam; at the mail room at the Main Legislature Building at 155 Hesler Place, Hagatna, Guam 96910; or via email to senatorsannicolas@gmail.com. In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or services should contact the Office of Senator Michael F.Q. San Nicolas at (671) 472-6453 or by sending an email to senatorsannicolas@gmail.com.

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 **Christine Baleto - DOA Director.pdf**
1312K



Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Second Public Notice - April 28, 2016 Confirmation Hearing

Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Tue, Apr 26, 2016 at 2:06 PM

To: Senator Michael San Nicolas <senatorsannicolas@gmail.com>

Bcc: mvariety <mvariety@pticom.com>, Joan Aguon Charfauros <hottips@kuam.com>, Sorensen <news@spbgum.com>, aperez@gpagwa.com, Duane George <dmgeorge@guampdn.com>, Frank Whitman <editor@mvguam.com>, Gerry Partido <gerry@mvguam.com>, Fe Valencia-Ovalles <gmmsinc@guam.net>, Jason Salas <jason@kuam.com>, Kelly Cho <kc.kelly@gmail.com>, Korean News <koreannews@guam.net>, KPRG <kprg@guam.net>, PDN Lifestyle <lfe@guampdn.com>, mabuhaynews@yahoo.com, Masako Watanabe <mwatanabe@guampdn.com>, K57 <news@k57.com>, Patti Arroyo <parroyo@k57.com>, Ray Gibson <rgibson@k57.com>, Sabrina Salas Matanane <sabrina@kuam.com>, Steve Limtiaco <slimtiaco@guampdn.com>, dcristost@guam.gannett.com, weavert@pstripes.osd.mil, Pacific Daily News <news@guampdn.com>, Bruce Hill <hill.bruce@abc.net.au>, Bruce Hill <pacificjournalist@gmail.com>, parroyo@spbgum.com, Clynt Ridgell <clynt@spbgum.com>, mcpherson.kathryn@abc.net.au, communications@guam.gov, phnotice@guamlegislature.org, jalerta1 <alerta.jermaine@gmail.com>, Matthew Baza <baza.matthew@gmail.com>, Delisa Kloppenburg <delisakloppenburg@gmail.com>, Louella Losinio <louella@mvguam.com>, david@mvguam.com, John Paul Manuel <jpmanuel@gmail.com>, Speaker Judi Won Pat <speaker@judiwonpat.com>, Vice Speaker Benjamin Cruz <senadotbjcruz@aol.com>, Senator Tina Muña Barnes <senator@tinamunabarnes.com>, Senator Rory Respicio <roryforguam@gmail.com>, "Dennis Rodriguez, Jr." <senatordrodriguez@gmail.com>, Senator Tom Ada <office@senatorada.org>, Senator Tony Ada <tony@tonyada.com>, Senator Brant McCreadie <brantforguam@gmail.com>, Senator Brant McCreadie <senatorbrantmccreadie@gmail.com>, "Senator Frank Aguon, Jr." <aguon4guam@gmail.com>, Senator Tommy Morrison <tommy@senatormorrison.com>, "Mayor Paul M. McDonald" <mayor.mcdonald671@gmail.com>, agatmayorsoffice@hotmail.com, asanmainamayorsoffice@yahoo.com, Jessy Gogue <ocp.mayor@gmail.com>, MELISSA SAVARES <melissa.savares@gmail.com>, peter_daigo@hotmail.com, hagatnamayor@hotmail.com, Doris Lujan <mayordorisfloreslujan@gmail.com>, nblas_mangilaomayor@yahoo.com, vicemayor_allan.ungacta@yahoo.com, mayoremestc@yahoo.com, mtm_mayors_office@yahoo.com, pitimayor@yahoo.com, Robert Hofmann <guammayor@gmail.com>, rudy iriarte <rudyiriarte@gmail.com>, talofofomayor@gmail.com, "Mayor Louise C. Rivera" <mayorlrivera.tatuha@gmail.com>, "Vice Mayor Ken C. Santos" <vicemayorksantos.tatuha@gmail.com>, Umatac Mayor <umatacmo@gmail.com>, kones.r@gmail.com, arleen81@gmail.com, kenjoeadat@yahoo.com, anghet@hotmail.com, Ken Quintanilla <kenq@kuam.com>, Dale Alvarez <dalealvarez@gmail.com>, Responsible Guam <responsibleguam@gmail.com>, Regine Biscoe Lee <regineb.lee@gmail.com>, Chuck Ada <chuck.ada@guamairport.net>, peterroy@guamairport.net, eduardo.ordonez@clb.guam.gov, Christina Garcia <cgarcia@investguam.com>, Eric Palacios <eric.palacios@epa.guam.gov>, ndenight@visitguam.org, jbrown@portguam.com, Michael Duenas <mjduenas@ghura.org>, martin.benavente@ghc.guam.gov, joseph.cameron@hrra.guam.gov, adonis.mendiola@dya.guam.gov, jose.sanagustin@doc.guam.gov, pedro.leonguerrero@cqa.guam.gov, joey.sannicolas@gfd.guam.gov, chief@gpd.guam.gov, benito.servino@disid.guam.gov, James Gillan <james.gillan@dphss.guam.gov>, Leo Casil <leo.casil@dphss.guam.gov>, anthony.blaz@doa.guam.gov, "John P. Camacho" <john.camacho@revtax.guam.gov>, "Marie M. Benito" <marie.benito@revtax.guam.gov>, jonfernandez@gdoe.net, Mary Okada <mary.okada@guamcc.edu>, raunderwood@uguam.uog.edu, AG Law <law@guamag.org>, rey.vega@mail.dmhsa.guam.gov, Julian Janssen <julian.c.janssen@gmail.com>, Gerry Partido <gerrypartido@gmail.com>, eddiecalvo@yahoo.com, Ray Tenorio <ray.tenorio@guam.gov>, mstaijeron <mstaijeron@investguam.com>, tsantos <tsantos@investguam.com>, frank <frank@mvguam.com>, T'Nelta Mori <tmori2222@gmail.com>, Joshua Tenorio <jtenorio@guamcourts.org>, Valerie Cruz <vcruz@guamcourts.org>, josh.tyquiengco@visitguam.org, Barrigada MayorsOffice <broadadmin@teleguam.net>, Cheryl Chargualaf <cherylchargualaf1993@gmail.com>, Rikki Orsini <orsini.rikki@gmail.com>, Mayor Rudy <yigomayorsoffice@gmail.com>, editor@saipantribune.com, jpsablan@guampdn.com, "Sablan, Jerick P" <jpsablan@guam.gannett.com>, isa <isa@kuam.com>, "Raymundo, Shawn" <sraymundo@guam.gannett.com>, Senator Mary Camacho Torres <marycamachotorres@gmail.com>, Senator Jim Espaldon <senjvespaldon@gmail.com>, "Senator Frank Blas, Jr." <frank.blasjr@gmail.com>, Senator Nerissa Bretania Underwood <senatorunderwood@guamlegislature.org>, Vejohn Torres <vejohntorres@gmail.com>, Oyaol Ngirairikl <oya@guam.gov>, Julius Santos <julius.santos@guam.gov>, sixtoquintanilla <sixtoquintanilla@gmail.com>, Bruce Lloyd <managingeditor@glimpsesofofguam.com>, janet@junctionnews.com

SECOND PUBLIC NOTICE

FOR IMMEDIATE RELEASE

April 26, 2016

In accordance with the Open Government Law, relative to notices for public meetings, please be advised that Senator Michael F.Q. San Nicolas, Chairman of the Committee on Finance & Taxation, General Government Operations, and Youth Development, will convene a confirmation hearing on **Thursday, April 28, 2016**, beginning at **5:30 p.m.**, in *I Liheslaturan Guåhan's* Public Hearing Room, for the following item:

Nomination of **Christine W. Baleto**

Position: **Director, Department of Administration**

Length of Term: **At the Pleasure of *I Maga'Låhen Guåhan***

If written testimonies are to be presented for the item listed above, copies should be delivered prior to the hearing date. Testimonies should be addressed to Senator Michael F.Q. San Nicolas and will be accepted via hand delivery to our office at the DNA Building, Suite 407, 238 Archbishop Flores Street, Hagatna, Guam; at the mail room at the Main Legislature Building at 155 Hesler Place, Hagatna, Guam 96910; or via email to senatorsannicolas@gmail.com. In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or services should contact the Office of Senator Michael F.Q. San Nicolas at (671) 472-6453 or by sending an email to senatorsannicolas@gmail.com.

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Christine Baleto - DOA Director.pdf

1312K

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Updated: March 1, 2016

action@weareguahan.com	communications@guam.gov	jasmine@postguam.com
admin@frankaguonjr.com	cor@guamlegislature.org	jennifer.lj.dulla@gmail.com
admin@guamrealtors.com	coy@senatorada.org	jean@tinamunabarnes.com
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aguon4guam@gmail.com	debbieretuyan@judiwonpat.com	joesa@guamlegislature.org
agusto.aflague@gmail.com	delisleduenas@judiwonpat.com	john.calvo@noaa.gov
ahernandez@guamlegislature.org	desori623@hotmail.com	john@postguam.com
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av@guamlegislature.org	elena.garcia@senatorbjcruz.com	kcn.kelly@gmail.com
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baza.matthew@gmail.com	eo@guamrealtors.com	kelly.toves@mail.house.gov
bdydasco@senatorada.org	etajalle@guamlegislature.org	kennylg@guamlegislature.org
bernice@tinamunabarnes.com	ewinstoni@yahoo.com	kenq@kuam.com
berthaduenas@guamlegislature.org	fbtorres@judiwonpat.com	khmg@hbcguam.net
bmkelman@guampdn.com	fes22744@gmail.com	koreannews@guam.net
brantforguam@gmail.com	flores@senatorada.org	koreatv@kuentos.guam.net
bruce.lloyd.media@gmail.com	frank.blasjr@gmail.com	kstokish@gmail.com
bshringi@moylans.net	frank@judiwonpat.com	kstonews@ite.net
carlaborja.73@yahoo.com	frank@mvguam.com	kurtzman.guamlegis@gmail.com
carlo.branch@gmail.com	gerry@postguam.com	law@guamag.org
carlo.branch@senatorbjcruz.com	gerrypartido@gmail.com	legislativecounsel@guamlegislature.org
carlsanchez@judiwonpat.com	ginaflores2595@gmail.com	leling@judiwonpat.com
carlsonc@pstripes.osd.mil	gktv23@hotmail.com	life@guampdn.com
ccastro@guamchamber.com.gu	guadalupeignacio@gmail.com	ljalcairo@gmail.com
ccharfauros@guamag.org	guam.avon@gmail.com	lmatthews@guampdn.com
ccolbert@guamlegislature.org	guam@pstripes.osd.mil	louella@mvguam.com
cheerfulcatunao@yahoo.com	guamnativesun@yahoo.com	louise@tonyada.com
christine.quinata@takecareasia.com	hana@guam-shinbun.com	m.salaila@yahoo.com
chucktanner@toduguam.com	hermina.certeza@senatorbjcruz.com	managingeditor@glimpsesofguam.com
cipo@guamlegislature.org	hill.bruce@abc.net.au	mabuhaynews@yahoo.com
clerks@guamlegislature.org	hottips@kuam.com	mahoquinene@guam.net
clynt@spbgum.com	info@chinesetimesguam.com	malainse@gmail.com
cmduenas@guamlegislature.org	ihernandez@guamlegislature.org	maria.pangelinan@gec.guam.gov
committee@frankaguonjr.com	jason@kuam.com	marycamachotorres@gmail.com
communications@frankaguonjr.com	jason@senatormorrison.com	maryfejeran@gmail.com

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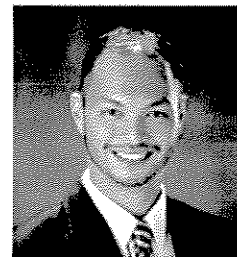
Updated: March 1, 2016

marym@guamlegislature.org	senator@senatorbjcruz.com
marilyntablante@gmail.com	senator@tinamunabarnes.com
marvic@mvguam.com	senatorbrantmccreadie@gmail.com
matthew.santos@senatorbjcruz.com	senatorrodriguez@gmail.com
mcarlson@guamlegislature.org	senatorsannicolas@gmail.com
mcperson.kathryn@abc.net.au	senatortonyada@guamlegislature.org
mcruz@hitradio100.com	senatorunderwood@guamlegislature.org
media@frankaguonjr.com	senjvespaldon@gmail.com
menchu@toduguam.com	sgtarms@guamlegislature.org
millie@tinamunabarnes.com	sitarose2@yahoo.com
mindy@kuam.com	sixquintanilla@gmail.com
mis@guamlegislature.org	slintiaco@guampdn.com
mlwheeler2000@yahoo.com	smendiola@guamlegislature.org
monty.mcdowell@amiguam.com	sonedera-salas@guamlegislature.org
mspeps4873@gmail.com	speaker@judiwonpat.com
mwatanabe@guampdn.com	staff@frankaguonjr.com
natasha@toduguam.com	stephaniemendiola@gmail.com
news@guampdn.com	tasigirl@gmail.com
news@spbg Guam.com	tcastro@guam.net
nick@kuam.com	team5andahalfstar@gmail.com
norman.aguilar@guamcc.edu	tefo.taitague@visitguam.org
nsantos@guamlegislature.org	tessa@senatorbjcruz.com
office@senatorada.org	tina.alicto@yahoo.com
officeassistant@frankaguonjr.com	tina@tinamunabarnes.com
oliviampalacios@gmail.com	tjtaitano@cs.com
onlyonguam@acubedink.com	tom@senatorada.org
orleen@senatorbjcruz.com	tommy@senatormorrison.com
oyao.lngirairikl@gmail.com	tony@senatorada.org
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pdkprg@gmail.com	tterlaje@guam.net
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rgibson@k57.com	
ricknauta@hitradio100.com	
rlintiaco@guampdn.com	
robert@postguam.com	
rolly@ktkb.com	
roxyforguam@gmail.com	
rowena@senatormorrison.com	
sabrina@kuam.com	
sarah.elmore@senatorbjcruz.com	



Senator Michael F.Q. San Nicolas

Chairman - Committee on Finance & Taxation,
General Government Operations, and Youth Development
I Mina'trentai Tres Na Liheslaturan Guåhan | 33rd Guam Legislature



Public Hearing
April 28, 2016
5:30 p.m.

AGENDA

I. Call to Order

II. Opening Remarks/Announcements

III. Items for Public Consideration

Nomination of **Christine W. Baleto**

Position: **Director, Department of Administration**

Length of Term: **At the Pleasure of *I Maga'Låhen Guåhan***

IV. Closing Remarks

V. Adjournment